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## Lung cancer screening Specialist Nurse

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Job Title: Lung Cancer Screening Specialist Nurse

Division: Lung Cancer directorate

Base: Community Sites

Hours: 37.5

Band: 6

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### Organisational Arrangements

Reporting to - Senior screening specialist nurse

Other accountabilities:, Lung Cancer Matron

### Job Purpose

The overall purpose of the Lung Cancer Screening Programme is to enable the early detection of lung cancer to save lives. The targeted lung health check has been implemented throughout the UK in areas identified with high disease prevalence where significant impact can be made from the recognition of early-stage lung cancer & offering curative treatment. The post holder will be expected to provide specialist knowledge and care to the patient and their carers. They will support colleagues in the effective management of patients in their specialist area who require a high level of judgement, discretion and decision making within an inpatient or outpatient setting. The post-holder will provide education and training to patients, carers, and healthcare professionals.

The post holder would be required to be flexible across the lung screening areas within Greater Manchester area. Support with travel expenses would be provided.

### Clinical

The below indicates the main competencies required of the post which may be reviewed in light of the experience and developments within the service. Any review will be taken in conjunction with the post holder. Lung Health Check Specific duties:

- Provide specialist nursing advice
- Work autonomously as well as part of a multi-disciplinary team.
- Provide nurse led clinics.
- Ability to provide health promotion and smoking cessation advice.

- Formulation of individualised care pathways with the patient and the carer.
- Possess a working knowledge of respiratory equipment. For example: inhalers, spirometers and compressors.
- Knowledge of the lone working policy.
- Awareness of policies and procedures for MFT and community services in relation to working practices.
- Ensure contemporary patient centre patient information is available for patients and carers.
- Engage in audit and/or information collection.

**General duties:**

- Undertake comprehensive health care needs assessment of patients, reassessing as and when appropriate.
- Assess, plan, prioritise, implement and evaluate nursing interventions to meet patients' needs.
- Contribute to the organisation of multi-disciplinary, patient centred care.
- Facilitate patient and carers to take an active role in care given.
- Responsible for assessing and recognising emergencies in their specialty. Able to interpret information and take appropriate action and to lead other to do so.
- To undertake and promote practice sensitive to the needs of patients and families from multicultural backgrounds.
- Advise and support patients to manage their symptoms.
- Attend Consultant led Outpatient clinics, manage and report on cases (as appropriate to the role).
- Communicate with clinicians as necessary.
- Contribute to and support the work of colleagues in the Multi-Disciplinary Team.
- Plan systems of nursing activity, which satisfy agreed standards of Local, Trust or National levels.
- Co-ordinate as appropriate, the multi-disciplinary team in discharge planning.
- Ensure all medication is administered in accordance with the Trust Medicine Management policy.
- Demonstrate the mandatory competencies of the Trust, attending all required mandatory updates.

### **Managerial**

- Demonstrates effective leadership at all times
- Demonstrates supervisory skills for junior and support staff
- Utilise Trust Policies, Procedures and Guidelines actively contributing to their development.
- Contribute to the efficient use and utilisation of resources.
- Participate in the retention and recruitment of staff relevant to the area and the role.
- Actively contribute to multi-disciplinary teamwork.
- Deal personally with patients, relatives or visitors who make a complaint in line with Trust policy.
- Deal with emotional and psychological issues as they arise. Education, Research, Audit and Clinical Governance.
- Support teaching of the multi-disciplinary team to maintain the learning environment.
- Demonstrate responsibility for professional development using Personal development Plan Portfolio.
- Incorporate health education for health promotion in working practices.
- Demonstrate practical application of specialist knowledge.
- Identify, collect and participate in the evaluation of information to support multi-disciplinary clinical decision making.
- Contribute to dissemination and implementation of evidence based care in the writing of shared guidelines /protocols for care.
- Lead or contribute, were appropriate, in multi-disciplinary clinical audit.

### **Professional**

- Adhere to the Nursing and Midwifery Council (NMC) Code of Conduct and associated guidelines.
- Be actively involved in clinical supervision of nursing/midwifery staff.
- Maintain relevant professional registration.
- Act as a role model at all times.
- Maintain appropriate record, adhering to Nursing and Midwifery Council and the Trust guidelines on record keeping. Health and Safety
- All staff must take care of their own safety and others who may be affected by their actions or omissions.

- Adhere to Trust and Departmental Health and Safety policies and use any equipment or personal protective equipment provided to ensure safety.
- Co-operate with their managers to maintain safe systems and safe workplaces.
- Report any accidents/incidents or ill health, failings in premise equipment or personal protective equipment.
- Not interfere with any equipment provided to ensure Health and Safety.
- Not attempt to carry out tasks or repairs beyond their competence.
- Ensure a safe environment for patients and staff by adhering to the Health and Safety at Work Act 1974.
- Report clinical and non-clinical incidents through the Hospital reporting system.
- Adhere to Trust and Departmental Health and Safety policies and use any equipment or personal protective equipment provided to ensure safety i.e. wearing of aprons, gloves and dealing with bodily fluids.
- Follow manual handling guidelines and principles, utilising all aids and attending yearly updates, when dealing with patients and stores as and when needed.

*To undertake any other duties which is deemed appropriate to the band when requested by Senior Staff*

*The above indicates the main duties of the post which may be reviewed in the light of experience and developments within the service. Any review will be undertaken in conjunction with the post-holder.*

## **General & Corporate Duties**

### **Risk Management**

It is a standard element of the role, and responsibility of all staff of the Trust, that they fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

### **Records Management/ Data Protection**

As an employee of the Trust, you have a legal responsibility for all records (including patient health, financial, personal and administrative) that you gather or use as part of your work with the Trust. The records may be paper, electronic, microfiche, audio or videotapes, or x-ray images. You must consult your manager if you have any doubt as to the correct management of the records with which you work.

### **Confidentiality and Information Security**

As a Trust employee you are required to uphold the confidentiality of all records held by the Trust, whether patient records or trust information. This duty lasts indefinitely and will continue after you

leave the trust employment. All employees must maintain confidentiality and abide by the Data Protection Act.

### **Data Quality**

All staff are personally responsible for the quality of data entered by themselves, or on their behalf, on the Trust's computerised systems or manual records (paper records) and must ensure that such data is entered accurately to NHS data standards, in a timely manner to ensure high standards of data quality in accordance with the Trust Data Quality and Clinical Record Keeping Policies.

To ensure data is handled in a secure manner protecting the confidentiality of any personal data held in meeting the requirements of the Data Protection Act 1998 , Caldicott recommendations and other relevant legislation and guidance are applicable and should be adhered to.

### **Health and Safety**

All employees of the Trust have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Employees are required to co-operate with management to enable the Trust to meet its own legal duties and to report any circumstances that may compromise the health, safety and welfare of those affected by the Trust's undertakings.

### **Infection Prevention**

As member of a clinical team your personal contribution to reducing healthcare associated infections (HCAIs) require you to be familiar with the Trust's Infection Control Manual including the Hand Decontamination Policy, Personal Protective Equipment Policy, safe procedures for using aseptic techniques and safe disposal of sharps. You must be aware of your role in the decontamination of patient shared equipment and are required to attend mandatory training in Infection Prevention & Control and support the Trust in achieving compliance with the Health Act 2006(all measures known to be effective in reducing Health Care Acquired Infections).

### **Trust Policies**

The Trust operates a range of policies, e.g. Human Resources, Clinical Practice (available on the Trust's intranet). All Trust employees must observe and adhere to the provisions outlined in these policies.

### **Equal Opportunities**

The Trust provides a range of services and employment opportunities for a diverse population. As a Trust employee you are expected to treat all patients/customers and work colleagues with dignity and respect irrespective of their background.

### **Safeguarding**

All employees have a duty and responsibility to protect and safeguard children, young people and vulnerable adults. They must therefore be aware of child and adult protection procedures to take appropriate and timely safeguarding action and reduce the risk of significant harm to adults and children from abuse or other types of exploitation.

<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Method of</b>
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<b>Education/ Qualifications</b>	Registered Nurse  Evidence of relevant post qualification study at postgraduate level or equivalent knowledge.	<b>ECDL</b>  <b>Teaching/mentorship qualification</b>	<b>Assessment</b> <b>Interview</b>  <b>Application</b>  <b>NMC Check</b>
<b>Experience And Knowledge</b>	Nurse – Minimum 3 years at Band 5 in the relevant setting  Evidence of working independently  Participating in audit/patient surveys  Evidence of managing within a clinical area  Ability to work as part of a multi-disciplinary / interdisciplinary team.  Awareness of relevant national and Local targets / NSF Frameworks  Evidence of relevant CPD  Awareness of the Clinical Governance agenda.		
<b>Skills</b>	Provide high levels of judgement, discretion and decision making in clinical practice, care and programme management, clinical practice development and research.  Analytical and judgemental skills  Planning – straight forward issues  Problem solving  Effective communication  Ability to work independently  Computer skills e.g. word processing/email/internet Report writing		<b>Interview</b>  <b>Application</b>  <b>Presentation</b>

<p><b>Aptitudes</b></p>	<p>Car owner/driver and willing to travel within the remit of the service needs in a community setting and the RAPID/Screening hub.</p> <p>Flexible to meet the needs of the post</p> <p>Ability to work under pressure</p> <p>Ability to manage stress</p> <p>Ability to work on multiple sites and in the community on mobile CT trucks</p>		<p><b>Interview</b></p> <p><b>Application</b></p> <p><b>Occupational Health Review</b></p> <p><b>References</b></p>
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