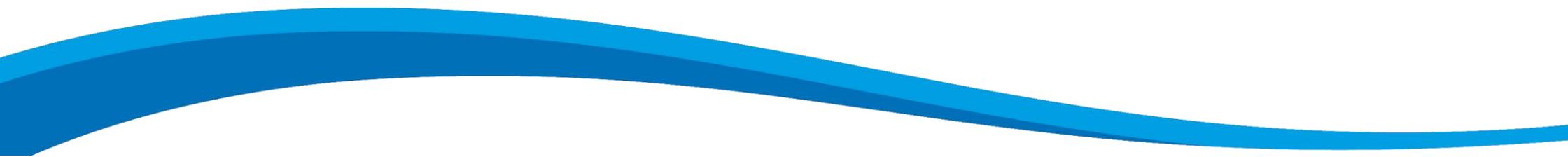


# Person Specification

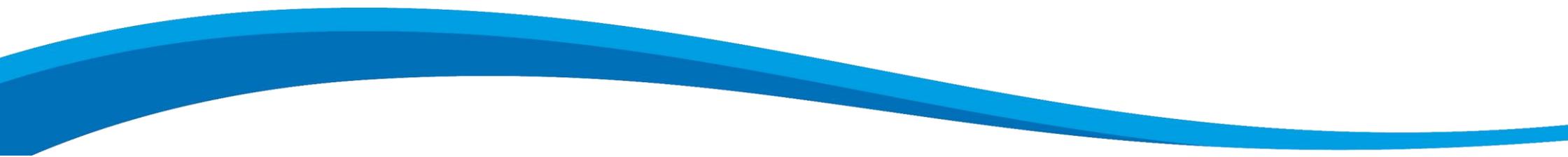
<b>Job Title:</b>	<b>Quality Risk and Safety Lead with in OPAT-</b>	<b>Division/Department:</b>	<b>CAS/OPAT</b>	<b>Band:</b>	<b>6</b>
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Criteria	Essential	Desirable	Stage Measured at: A = Application I = Interview T = Test
<b>Commitment to Trust Values and Behaviours</b>	<ul style="list-style-type: none"> <li>Must be able to demonstrate behaviours consistent with the Trust's behavioural standards</li> </ul>		<b>A</b>
<b>Training &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>Registered Health Professional with current UK NMC/ HPC Registration</li> <li>Relevant diploma or degree Up to date knowledge of:</li> <li>Clinical Audit and Effectiveness Processes</li> <li>Patient safety and non-clinical risk</li> <li>Risk Assessment</li> <li>Data analysis</li> <li>Interpreting and working NICE guidance</li> <li>National and Royal College Service Frameworks.</li> <li>Assurance processes within the NHS i.e. CQC &amp; NHS Resolution</li> <li>Patient/carer feedback processes</li> <li>Knowledge and competency in MS Office</li> </ul>	<ul style="list-style-type: none"> <li>Serious incident Management Investigation</li> <li>Risk Management Training</li> <li>Knowledge of human factors approach to incident investigations</li> <li>Working towards a degree</li> </ul>	<b>A</b>

	<ul style="list-style-type: none"> <li>• Have experience of using incident management database</li> </ul>		
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Significant nursing, midwifery or allied health professional experience</li> <li>• Change management</li> <li>• Service improvement</li> <li>• Risk management processes</li> <li>• Incident reporting, investigation and analysis</li> <li>• Experience of developing and implementing quality strategies</li> <li>• Able to demonstrate commitment to continuous improvement</li> </ul>	<ul style="list-style-type: none"> <li>• Previous leadership experience</li> <li>• Professional leadership/management qualification</li> </ul>	<b>A</b>
<b>Communication and Relationship skills</b>	<ul style="list-style-type: none"> <li>• Proven ability to negotiate, persuade, influence, motivate and gain the respect of other healthcare professionals</li> <li>• Ability to communicate complex information to colleagues in a clear and precise manner</li> <li>• Good presentation skills to support team training</li> <li>• Ability to manage contentious and sensitive information and must be able to handle this information appropriately/sensitively</li> <li>• Able to work with all teams related to governance and patient safety</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of coaching staff through clinical and professional challenges</li> <li>• Experience of managing complaints</li> </ul>	<b>A</b>



	<ul style="list-style-type: none"> <li>• Manage and lead those staff who report to them</li> <li>• Work within trust Human</li> <li>• Resource policies in managing self and others</li> <li>• Ability to manage professional conflict within teams</li> </ul>		
<p><b>Analytical and Judgement skills</b></p>	<ul style="list-style-type: none"> <li>• Ability to analyse clinical information, organisational processes and proposed projects within the context of Clinical Audit and to recommend the best course of action for the specialties</li> <li>• Knowledge of and communicate relevant Government and Trust policy / strategy</li> <li>• Ability to judge how clinical audit fits into the wider Governance agenda</li> <li>• Ability to identify problems and quickly report/act on them and support teams/individuals to find solutions</li> </ul>		<p><b>A</b></p>
<p><b>Planning and organisation skills</b></p>	<ul style="list-style-type: none"> <li>• Able to work to, negotiate &amp; coordinate deadlines in a variety of teams to meet local, Trust and National targets</li> <li>• Time Management skills including the ability to prioritise, plan and manage a large workload</li> <li>• Ability to work to variable work patterns that meet needs of the service and the wider divisional governance agenda</li> <li>• Good organisational skills Able to work on own initiative</li> </ul>		<p><b>A</b></p>



<p><b>Physical skills</b></p>	<ul style="list-style-type: none"> <li>• Ability to carry out clinical shifts when required</li> <li>• Lift and move patients and loads Keyboards skills</li> </ul>		<p>A</p>
<p><b>Other requirements specific to the role</b> (e.g. be able to work shifts/on call)</p>	<ul style="list-style-type: none"> <li>• Demonstrate resilience in relation to organisational working and with supporting teams/individuals following patient safety incidents</li> </ul>		<p>A</p>

