

### Job Description

Job Ref:	24-039
Job Title:	Safeguarding Health Practitioner Children's Social Care
AfC Pay Band:	7
Number of hours:	As per contract
Division:	Corporate/Safeguarding
Department:	Duty and Assessment Team West, Children's Services
Location:	Based at ESCC Children's Service's offices (West)
Accountable to:	Head of Safeguarding ESHT
Reports to:	Named Nurse Safeguarding Children ESHT (Post is funded 0.5 from ESCC therefore casework line management is from Practice Manager Duty and Assessment Team).

Job dimensions & responsibility for resources	
Budgetary & Purchasing, Income generation	Budget / Delegated Budget managed: £N/A Authorised signatory for: £N/A  Other financial responsibility: Careful use of Trust resources
Staff	Staff: N/A
Information Systems	Careful use of Trust systems both manual and electronic, to ensure accuracy of data. Store and share information in accordance with department protocols, Trust Information Governance Policy and Data Protection Legislation  Specialist Systems: SystmOne, Esearcher; LiquidLogic, Single view, other systems as appropriate

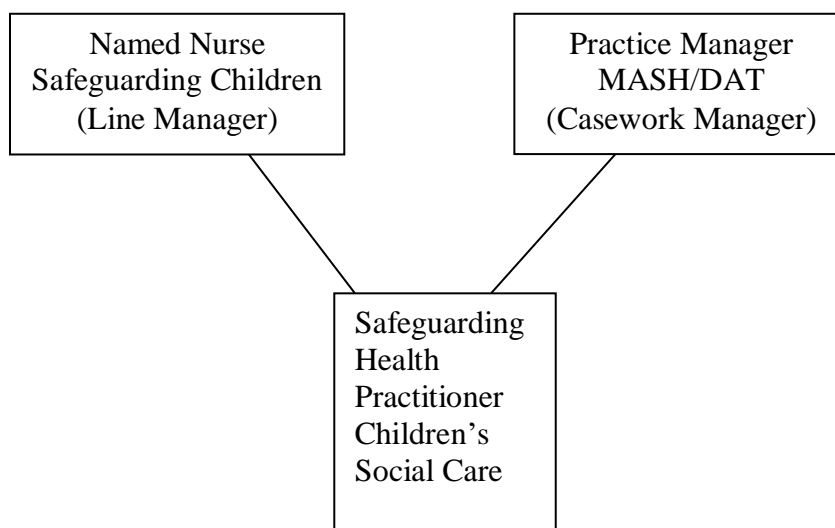
### Job Purpose

- To work in the Children Services with the Duty and Assessment Team participating in family assessments of children in need and vulnerable families.
- To work across the Duty and Assessment and Family Support Teams.
- To be part of a team, including social workers, taking a co-work or lead health professional

role in social work assessments and open cases, which could a combination of community or acute based, and providing intervention as appropriate. Working to the guidance as set down by the Department of Health, Framework for the Assessment of Children and their Families and Working Together to Safeguard Children guidance (2018).

- The focus will be working with families.
- To support vulnerable families and children in need in the community by undertaking short term work with families where appropriate.
- To act as a resource to the Team with particular knowledge of child development and primary and community health care working practices.
- To establish and maintain channels of communication between Children Services and Primary Care.
- Participate in the Multi-Agency Risk Assessment Conference as the health representative.

### Department Structure



### Communications and Working Relationships

With Whom:	Frequency	Purpose
Head of Safeguarding	As required	
Designated Nurse for Safeguarding Children	As required	
Named Nurse and Deputy Named Nurse's Safeguarding Children	As required	

Safeguarding Professionals within the Trust	As required	
Clinical Governance Team	As required	
Specialist Nurses Safeguarding Children	As required	
Health Care Staff including Midwives	As required	
Community children's services staff including Health Visitors, School Nurses	As required	
ESSCP members	As required	
Divisional & Trust Matrons	As required	
Consultant Paediatricians	As required	
Primary care agencies/GPs	As required	
Senior Officers of other statutory agencies in particular Social Services, the Police, Education.	As required	
Clinical Site Practitioners	As required	

### **Key Duties and Responsibilities**

1. To work with and to enable Social Work team members to increase their knowledge of health/NHS systems/safeguarding and child development through specialist training and advice.
2. To be part of a team, including social workers, taking a co-work or lead health professional role in social work assessments and open cases, which could a combination of community or acute based, and providing intervention as appropriate. Working to the guidance as set down by the Department of Health, Framework for the Assessment of Children and their Families and Working Together to Safeguard Children guidance (2018).
3. To assist Social Care by providing specialist information on healthcare-related issues for safeguarding investigations; this may involve direct assessment or a review of health records.
4. To provide professional leadership and expertise in the specialty supporting and advising all staff and partner agencies in relation to Safeguarding
5. To work in conjunction with Social Care, the Police, education and any other members of the safeguarding multi-agency team
6. To represent ESHT at multi-agency meetings where the safeguarding risks of children and young people are discussed.

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7. To support and advise staff in all divisions on safeguarding cases pertaining to children and young people. To contribute to the delivery of the Safeguarding agenda for East Sussex Healthcare Trust in accordance with national and the local 'Think Family' strategy.
  8. To liaise with Health visiting colleagues and provide specialist knowledge and support if required with the screening and discussion regarding vulnerable families (through joint visits, training, liaison and dissemination of information/advice).
  9. To improve communication and understanding between Primary Care, NHS professionals and Children's Services.
  10. To link closely with the ESHT Safeguarding Children Team to enable a wider understanding of Children's Social Care, casework and to enable effective multiagency working.
  11. To work with families and use health expertise to inform pre- birth assessments undertaken by Children Services.
  12. To contribute to complex assessments, providing chronologies as required supporting understanding and management of risk; such as possible fabricated illness, chronic neglect and growth issues.
  13. To support vulnerable families and children in need in the community by undertaking short term work with families where appropriate.
  14. To provide specialist health promotion and health advice to individuals and families as appropriate.
  15. To undertake drug screening in liaison with Swift to support broader assessment and planning.
  16. To participate in the multi-agency child safeguarding meetings working collaboratively with other agencies and providing specialist health information as appropriate.
  17. To work autonomously, making critical decisions and judgments in relation to the management of safeguarding cases, escalating as required.
  18. To keep up to date with Safeguarding legislation, themes and the national safeguarding agenda.
  19. To support with the development and delivery of training programmes within the wider safeguarding team and the Safeguarding Children Partnership.
  20. To undertake research/flag and tag for the Multi-Agency Risk Assessment Conference and participate in the MARAC hub meetings.
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### **General Duties & Responsibilities applicable to all job descriptions**

- To be familiar with and adhere to the policies and procedures of the Trust.
  - Behave and act at all times in accordance with the Trust Values, of Working Together, Respect and Compassion, Engagement and Involvement and Improvement and Development
  - To achieve and demonstrate agreed standards of personal and professional development within agreed timescales.
  - To participate fully in the performance and development review (appraisal) process and
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undertake Continuing Professional Development as required.

- To participate in surveys and audits as necessary in order to enable the Trust to meet its statutory requirements.
- To be aware of the Trust's emergency planning processes and follow such processes as necessary, in the event of an unexpected incident.
- This job description is not exhaustive. Staff may be required to undertake any other duties at the request of the line manager, which are commensurate with the band, including project work, internal job rotation and absence cover.

<b>Working Environment:</b>					
Driving	<b>X</b>	Lifting		Verbal aggression	<b>x</b>
Use of PC/VDU	<b>X</b>	Physical support of patients		Physical aggression	<b>x</b>
Bending/kneeling		Outdoor working		Breaking unwelcome news to others	<b>x</b>
Pushing/pulling		Lone working	<b>x</b>	Providing <b>professional</b> emotional support	<b>x</b>
Climbing/heights		Chemicals/fumes		Dealing with traumatic situations	<b>x</b>
Repetitive movement	<b>x</b>	Contact with bodily fluids	<b>x</b>	Involvement with abuse cases	<b>x</b>
Prolonged walking/running		Infectious materials	<b>x</b>	Care of the terminally ill	
Controlled restraint		Noise/smells		Care of mentally ill & challenging patients	<b>X</b>
Manual labour		Waste/dirt		Long periods of concentration i.e. hours	<b>X</b>
Food handling		Night working		Working in confined spaces (e.g. roof spaces)	

**Statement**

1. This job description will be agreed between the jobholder and the manager to whom he/she is accountable. It may be reviewed in light of experience, changes and developments.
2. The information being handled by employees of East Sussex Healthcare NHS Trust is strictly confidential. Failure to respect the confidential nature of this information will be regarded as a serious breach of regulations, which will result in action under the Disciplinary Procedure, including possible dismissal. This includes holding discussions with colleagues concerning patients in situations where the conversation may be overheard. It is the employee's personal responsibility to comply with the Data Protection Act.
3. It is the employee's responsibility to ensure all records (computerised or manual) are accurate and up to date, and that errors are corrected or notified as appropriate.
4. It is the manager's role to monitor and assure the quality of any data collected or recorded by or in his/her area of responsibility.
5. Employees must take reasonable care, and be aware of the responsibilities placed on them under the Health & Safety at Work etc. Act (1974) and to ensure that agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors.
6. All staff have a responsibility to ensure that infection control policies, procedures and guidelines are adhered to, in addition to supporting the trusts commitment to preventing and controlling healthcare associated infections (HAI).
7. All members of staff must be aware of their responsibilities under the Freedom of Information Act 2000.
8. In addition to any specific responsibility for risk management outlined in the main body of this job description, all employees must ensure they are aware of the key responsibilities applicable in relation to risk management as identified in the Trust's Risk Management Strategy.
9. All staff will note the Trust's responsibilities under the Civil Contingencies Act 2004, and NHS Major Incident Plans Guidance (DoH 1998 and 2004)
10. All employees are responsible for ensuring they attend the relevant mandatory training as identified in the Trust's Education Strategy and as agreed with their manager/supervisor.
11. It is the employee's responsibility to ensure they follow the latest version of all policies and procedures which apply to them.
12. For posts which involve contact with patients, it is required that the post holder receives satisfactory clearance from the Disclosure and Barring Service.

**Person Specification**

Job Title: Safeguarding Health Practitioner Childrens Social Care		Grade: Band 7	
Department: Corporate/Safeguarding Children		Date: January 2024	
*Assessed by: A= Application I= Interview R= References T= Testing C = Certificate			
Minimum Criteria	*	Desirable Criteria	*
Qualifications/Education <ul style="list-style-type: none"><li>Registered Nurse/midwife with current NMC registration</li><li>Health Visting Specialist Community Public Health Nursing Degree</li><li>Evidence of continued professional development to Masters level or equivalent level of knowledge and experience</li></ul>	AI  AI  AI	<ul style="list-style-type: none"><li>Study at higher degree level or equivalent</li><li>Teaching qualification</li><li>Counselling, motivational interviewing training and/or qualification or similar</li><li>Level 3 Child Protection Module</li></ul>	AI  AI  AI
Experience: <ul style="list-style-type: none"><li>Significant amount of relevant experience working in the community.</li><li>Evidenced significant experience of working with children and families.</li><li>Evidenced experience of working within Safeguarding and Child protection.</li><li>An understanding of and proven experience of, working with different professionals and agencies across Health, Social Care, Police, Education and Voluntary Services in regards to safeguarding.</li><li>Recent practical experience in safeguarding.</li><li>Evidenced ability to write high quality reports.</li><li>Ability to support and manage change effectively.</li></ul>	A/I	<ul style="list-style-type: none"><li>Experience of working within a social care environment</li><li>Experience of teaching</li><li>Evidence of involvement in safeguarding investigations and producing written and verbal reports to appropriate meetings</li><li>Evidence of conducting Audit</li><li>Evidence of developing and delivering training programmes to staff from a variety of backgrounds.</li><li>Experience of working with adolescents, young adults and their families</li></ul>	A/I

<p>Knowledge/Skills/Abilities:</p> <ul style="list-style-type: none"> <li>• Good Knowledge of Assessment Framework and Child Development</li> <li>• Good Knowledge of Attachment Theory</li> <li>• Good knowledge and understanding of the Healthy Child Programme and key public health messages.</li> <li>• Demonstrates excellent communication and highly developed interpersonal skills</li> <li>• Demonstrates an ability to engage and motivate staff and be approachable to all staff and colleagues.</li> <li>• Able to work as part of a team</li> <li>• Ability to prioritise workload effectively, both individually and as part of the wider team.</li> <li>• Good organisational skills and effective time management skills.</li> <li>• Able to remain calm under pressure and to manage stressful situations for themselves and others</li> <li>• Demonstrates understanding of current safeguarding children and adult themes and relevant legislation.</li> <li>• Up to date with own training requirements in safeguarding</li> <li>• Ability to travel between sites in a timely and efficient manner</li> <li>• IT skills including knowledge of Microsoft Office – Word, Excel and Outlook</li> <li>• Excellent documentation skills.</li> </ul>	A/I	<ul style="list-style-type: none"> <li>• Knowledge and understanding of East Sussex Safeguarding Procedures.</li> </ul>	AI
<p>Other:</p> <ul style="list-style-type: none"> <li>• Enhanced DBS clearance</li> <li>• Evidence that personal behaviour reflects Trust Values</li> <li>• Reliable work record</li> </ul>	T AIR  AIR		

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Managers Signature  
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Date:  
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Post holder's signature

Date