

EMPLOYMENT CRITERIA / PERSON SPECIFICATION

The purpose of this specification is to identify the attributes required by applicants to perform the duties in the job description. The specification will be used to shortlist applicants and to compare how well candidates match the agreed specification. It will also be used by potential candidates to understand expectations and identify how their skills, behaviours and experience will be assessed.

Post Title	Cath Labs Assistant Practitioner	Directorate/Department	CV&T / Cath Labs & Day Unit
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Assessment Method Key (Note for candidates: This is not an exhaustive list and if you have any questions about the assessment methods listed, please contact the team member named on the job advert.)	
Interview	These criteria will be assessed during an interview, should you be shortlisted.
Application	These criteria will be assessed at shortlisting; therefore anything not advised in your application can not be scored.
Presentation	During an interview you may be asked to produce a presentation, this is when these criteria will be assessed.

Qualifications / training required			
Requirements	Assessment Method	Essential	Desirable
Numeracy skills and Literacy skills at level 1 or 2 (or equivalent)	Application and Interview	X	
NVQ 3 in care, with acute units corresponding to speciality or equivalent experience	Application and Interview	X	
Experienced and competent in additional clinical skills as per job description	Application and Interview		X
e-CaMIS trained.	Application and Interview		X
Knowledge of Doctors Worklist and e-Docs.	Application and Interview		X
Previous or relevant experience necessary			
Requirements	Assessment Method	Essential	Desirable
Good keyboard and computer skills	Application and Interview	X	
Knowledge of medical terminology	Application and Interview	X	
Logical and consistent work and career pattern	Application and Interview	X	
Experience in a busy and demanding clinical environment	Application and Interview	X	
Experience working under pressure and to deadlines	Application and Interview	X	
Experience of working within a customer focused environment	Application and Interview	X	
Experience of working within a cardiac unit and the ability to demonstrate understanding of the department	Application and Interview		X

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Experience of working within the NHS and associated IT systems	Application and Interview		X
Aptitudes and skills required			
Requirements	Assessment Method	Essential	Desirable
Demonstrates clarity and breadth in use of verbal and written communications in relation to our patient group	Application and Interview	X	
Able to organise own workload	Application and Interview	X	
Able to maintain records, using appropriate computer and manual files and extract information	Application and Interview	X	
Good organisational and interpersonal skills	Application and Interview	X	
Excellent attention to detail	Application and Interview	X	
Ability to work under pressure	Application and Interview	X	
Ability to work as part of a team and under own initiative	Application and Interview	X	
Conscientious approach, attention to detail	Application and Interview	X	
Patient, dependability and motivation demonstrated	Application and Interview	X	
Aware of personal limitations	Application and Interview	X	
Ability to question appropriately	Application and Interview		X
Ability to prioritise	Application and Interview		X
Special requirements of the post			
Requirements	Assessment Method	Essential	Desirable
Aware of responsibilities with regard to maintenance of patient confidentiality and data protection	Application and Interview	X	
Flexible and adaptable approach to work	Application and Interview	X	
Ability to interact with a range of professionals	Application and Interview		X
Values and behaviours			
Requirements	Assessment Method	Essential	Desirable
Able to demonstrate behaviours that meet the Trust Values <ul style="list-style-type: none"> Patients First Always Improving Working Together 	Application and Interview	X	