

## Job Details

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Job Title:	Research Practitioner
Hours of Work:	Zero Hours (Band 6)
Department:	Upper Limb Research
Division:	Specialist Services Trauma and Orthopaedics
Base:	Wrightington

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## Reporting Arrangements

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Managerially Accountable to:	Upper Limb Research Manager
Professionally Accountable to:	Senior Research Physiotherapist

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## Job Purpose

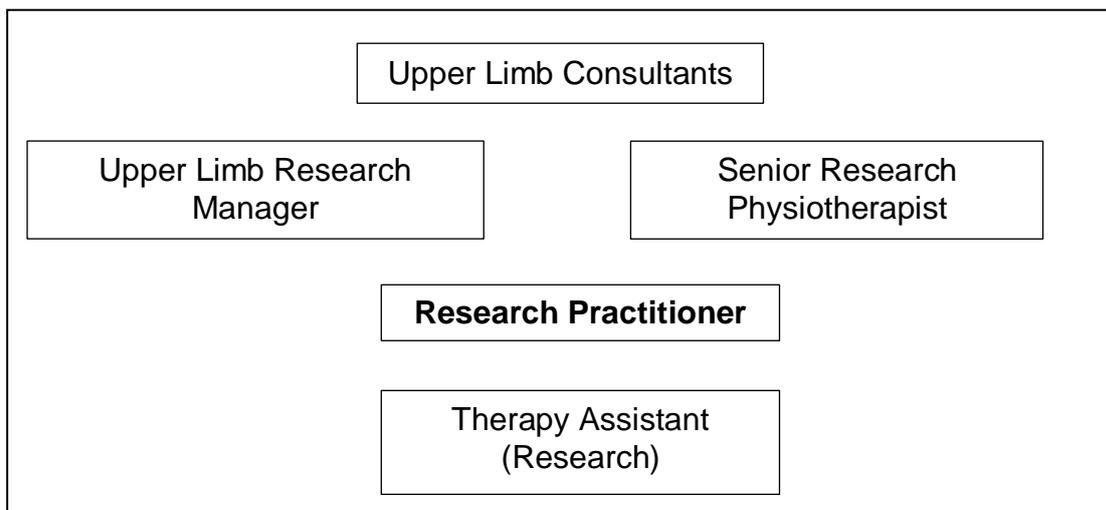
The Research Practitioner will have research and musculoskeletal upper limb experience or will undertake their first experience in a research study utilising knowledge and skills learned from previous clinical environments. Following initial supervision and completion of essential research training (ICH/GCP and Research Governance), they will independently lead studies, including identifying, screening and recruiting research participants by assessing physical, psychological and social suitability. They will become competent at data entry and collection and will have a sound knowledge of the consent process. They will be effective at time management, working independently and adjusting priorities to meet the changing needs of the studies that they lead as they progress. They will be confident when dealing with research participants/ carers, displaying good communication skills, particularly in difficult and challenging situations or when dealing with vulnerable groups of patients. They will competently manage and support the Investigator in all aspects of the study/trial, assessing the suitability of study subjects to participate in the research by assessing their physical, psychological and social needs. They may potentially be involved in development of study protocols and submissions to Research Ethics Committees. They will be highly

computer literate and capable of using technological assessment methods after suitable training. They will represent the Upper Limb Research Team /investigator at externally hosted investigator meetings and provide training and feedback to the remainder of the Research team.

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## Organisation Chart

The organisational chart shows the position of the job within the department/service, indicating any services/functions directly managed.



## Duties and Responsibilities

### Participant contact

1. To practice in accordance with the professional, ethical and legal framework according to relevant professional disciplines.
2. To undertake all interventions consistent with evidence based practice, transferring and applying knowledge and skills to meet patient's needs within a research study.
3. To analyse and rigorously review all aspects of the patient care in relation to the studies being undertaken, interpreting information and using knowledge and judgment to monitor patients' suitability to participate in the research study.
4. To have knowledge of the informed consent procedure and discuss the implications of the whole assessment process.
5. To have sufficient knowledge and understanding of the studies to be able to answer any questions the potential participant may have, and to be able take informed consent in

selected studies.

6. To discuss and agree study schedule of specific studies with the patient, family, and health care team to ensure their co-operation
7. Assess, and evaluate care within research study
8. To liaise with the multidisciplinary team, co-ordinating and participating in case discussions as required
9. To support patients / carers encouraging them to promote their own health and wellbeing and to express their interests and concerns
10. To provide support and care for the patient and his/her family respecting their need for privacy and dignity

### Communication and working relationships

1. To work as a member of the Research team and communicate relevant information to team members
2. To be able to communicate effectively in a variety of ways with participants to gain co-operation and understanding of research projects.
3. To liaise with the multidisciplinary team, co-ordinating and participating in case discussions as required
4. To communicate with a wide range of people to explore complex issues and to make complex decisions
5. To effectively communicate complex and sensitive information.
6. To agree the arrangements for communication with the patient/family/carer, and to document these in accordance with Trust policy and the patients right to confidentiality
7. To competently receive sensitive information concerning patients medical condition and provide information using reassuring skills as required e.g. following bereavement, approaching patients/families that are in an emotional/anxious state and when dealing with vulnerable patients.
8. To maintain accurate and legible study relevant documentation (written and electronic) in accordance with Trust and National professional policies, other regulatory agencies and guidelines.

### Planning and Organisational Duties

1. To prioritise workload and provide clear constructive feedback to team members when appropriate.
2. To monitor progress of work recognising changing priorities and implement corrective actions within own limits and informing the relevant people.

3. To participate in a flexible working pattern, including out of hours, where appropriate.
4. To plan, manage and organise the study/trial implementing changes when required.

## Responsibility for Human Resources

1. To participate and contribute to the induction training and education of students and other assistant staff.
2. To exercise good personal time management, punctuality and consistent and reliable attendance
3. To maintain CPD portfolio in line with HCPC guidelines
4. To participate in clinical supervision sessions highlighting development needs
5. To comply with annual IPR and appraisal system
6. To adhere to Health and Safety Policies and Procedures and carry out responsibilities accordingly

## Responsibility for Teaching

- Good Clinical Practice and Research Governance Training in order to become competent in taking and recording informed consent for studies carried out by the department.
- Training will be given in the specific measurement skills required for the job
- Training in the use of statistical methods will be encouraged
- Take personal responsibility for developing and maintaining own knowledge,
- Attend mandatory training as directed by Trust.

## Standard Duties and Responsibilities

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the Data Protection Act 1998 and Information Governance – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Safety at Work Act 1974 – the postholder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade.

The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

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This document is also available in audio, large print, Braille and other languages upon request.

For more information call 01942 773106.